



## **WEB DESIGNER**

### **GENERAL DESCRIPTION OF DUTIES**

To create the look, layout, and features of ABRIR's new website based on yet to be defined requirements. You will work with the marketing team for keeping the site up-to-date.

### **SKILLS REQUIRED**

- . Ability to design, deliver and test a feature rich website
- . Attention to detail
- . Creativity
- . Communication and interpersonal skills

### **DETAILS OF DUTIES**

- . Interest in the education sector and charitable work
- . drawing up a fit-for-purpose website specification
  - o designing page layouts, including text size and colours
  - o designing graphics, animations and manipulating digital photographs
  - o designing the website's visual imagery and ensuring it's in line with company branding policy or requirements
  - o Integration with Ms SharePoint (beneficial but not essential)
- . Testing and deploying the website
- . meeting relevant legal requirements such as accessibility standards, freedom of information and privacy

### **REGULARITY OF DUTIES**

Volunteers must be able to commit at least 6 hours per week for this role.

### **REFERENCES**

One reference will be required prior to the volunteer undertaking the role. This will be someone who has known you in a personal, work or voluntary capacity for at least one year.